

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**September 9, 2013**

**7:30 p.m.**

**Agenda**



**I. OPENING PROCEDURES**

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

**II. APPROVAL OF MINUTES OF AUGUST 26, 2013 and AUGUST 28, 2013**

**III. VISITORS**

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

**IV. APPROVAL OF CONSENT AGENDA**

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

**V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES**

A. *Student/Staff Activities*

**High School.....Mrs. Christine Siegfried  
Middle School.....Mr. Nathan Davidson  
Intermediate School .....Mr. Sean McGinty  
Elementary Schools.....Mr. Samuel Hafner**

B. *CLIU Special Education Services Agreement*

**The Administration recommends approval for the Carbon Lehigh Intermediate Unit Special Education Services Agreement for the 2013-2014 school year. (V, B)**

C. *Welcome 2013-2014 Chinese Language Teachers*

**Welcome and introduction of He Kun and Feiyu Peng, Chinese Scholar BCIU Teachers.**

D. *2012-2013 Mini Grant Presentation*

Mr. Ken Jordan, Director of Elementary Education and Instructional Technology, will provide a video presentation of the 2012-2013 District Mini Grants.

**VI. BUSINESS AND FINANCE**

A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of September 9, 2013. (VI, A)**

B. *School Tax Refund*

**The Administration recommends approval to issue the following school property tax refund: (VI, B)**

**Calvary Bible Fellowship Church, Parcel ID# 05 6423493645161, \$2,869.51 in 2009-10 taxes**

C. *Appointment of Solicitor*

**The Administration recommends approval for Sweet, Stevens, Katz & Williams as school solicitor for the 2013-2014 school year. (VI, G)**

VII. SUPPORT SERVICES

A. ***Change Order (Middle School Gym Roof Project)***

**The administration recommends approval of Change Order #001 to Budget Renovations and Roofing, 342 S. 5th Street, Shamokin, PA 17872. The change order represents a “deduct” in the amount of \$3,000 for unused materials in the Middle School Gym Roof Project. The change order reduces the contract amount from \$80,972 to \$77,972. (VII, A)**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Administrative Resignation*

\*The Administration recommends accepting the resignation of the following administrator:

Mark Covelle, Assistant Principal, Southern Lehigh High School, effective no later than 60 days after the resignation letter dated August 27, 2013.

2. *Tenure Acknowledgement*

Acknowledge attainment of tenure at the completion of the 2012-2013 school year of the following staff:

Tammy Weaver

Anthony Italiani, Jr.

3. *2013-2014 Substitute Teachers*

\*The Administration recommends approval of the following Substitute Teachers for the 2013-2014 school year. (VIII, A-4)

Nicole Rissmiller Elementary Ed

Elaine Kloss Elementary Ed; Mental and/or Physical Handicapped; Middle Level Mathematics 7-9

Janet Sniscak Elementary Ed

Sharon Calhoun Elementary Ed

Melanie Daniel Elementary Ed Pre-K-4; Special Ed N-12

4. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Anita Benedix, Social Studies Teacher, Southern Lehigh Middle School, for 1/4 day on December 6, 2013.

5. *School Counseling Internship*

\*The Administration recommends approval of the following school counseling internship placement from September 10, 2013 through May 9, 2014:

Allison McPeek, School Counseling, Kutztown University, with *Tamme Westbrook*, Southern Lehigh High School.

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Ann Higgins, Instructional Assistant, Southern Lehigh Middle School, on September 20, 2013.

Diane Price, Cafeteria Worker, Southern Lehigh High School, for October 17, 18, and 21, 2013.

Judith Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, for October 4, 2013 and January 7, 2014.

2. *Appointments*

\*The Administration recommends approval of the following staff: (VIII, B-2)

Ellen Schmid, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective September 9, 2013.

Patricia Spitzer, Cafeteria Monitor, Liberty Bell Elementary School, an hourly rate of \$10.00, effective September 9, 2013.

Kathy Allwein, Licensed Health Room Nurse (7.5 hours/day), Liberty Bell Elementary School and Southern Lehigh Middle School, an hourly rate of \$20.00, effective September 4, 2013.

Michelle Robinson, Tech Facilitator (27 hours/week), Hopewell Elementary School, an hourly rate of \$20.15, effective September 6, 2013.

Lindsey Horvath, Instructional Assistant (4 hours/day), Southern Lehigh High School, an hourly rate of \$17.46, effective August 26, 2013.

Jeanne Reilly, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, an hourly rate of \$17.46, effective August 28, 2013.

3. *2013-2014 Substitute Staff*

\*The Administration recommends approval of the following Substitute Staff for the 2013-2014 school year:

Gloria Toner, Substitute Secretary, at an hourly rate of \$14.96

Gloria Toner, Substitute Instructional Assistant, at an hourly rate of \$15.31

C. *Extra-Compensatory Positions*

1. *Extra-Curricular Advisors*

\*The Administration recommends approval of the following extra-curricular advisors for the 2013-2014 school year, at the intramural rate of \$50.14\*\* per session:

Heather Toto Co-Advisor Yearbook, Middle School

Susan Grazio Co-Advisor Yearbook, Middle School

Blaze Meyers Co-Advisor Builders Club

Alison Bauer Co-Advisor Builders Club

Ronnette Mays MathCounts

*\*\*This is the rate for the 2012-2013 school year.*

2. *Peak Program Staff*

\*The Administration recommends approval of the following Peak Program Staff for the 2013-2014 school year, at the intramural rate of \$50.14\*\* per session:

Brett Assise

Alison Bauer

Nancy Beitler

Anita Benedix

Holly Emmert

Lorraine Frasch

Devon Hagy

Tara McGinniss

Dana Kleppinger

Tina Lebrecht

Ronnette Mays

Susan MacIntyre

Michael Pauling

Corry Robbins

Virginia Rothenberger

Janet Solley

Christopher Strobl

Krista Sterner

Heather Toto

Tara Walter

Lynn Yocum

*\*\*This is the rate for the 2012-2013 school year.*

3. *Dance Chaperones*

\*The Administration recommends approval of the following Dance Chaperones for the 2013-2014 school year, at an hourly rate of \$46.62 per event:

Ian Beitler

Nancy Beitler

Anita Benedix

Michael Bielobrk

Joseph Breisch

Erin Bromfield

Caryn Bronfenbrenner

Matthew Cooper

Meredith Dapsis  
Megan Dellegrotti  
Stephanie Donald  
David Dougherty  
Brian Dow  
Lorraine Frasch  
Robert Gaugler  
Susan Grazio  
Matthew Greenawald  
Linda Gross  
Kaytlyn Hackenberg  
Devon Hagy  
Ryan Haupt  
Jeffrey Hershey  
Joan Imms-Geiser  
Rose Jacob  
Leigh Kern  
Cherise Kocis  
Wayne Langsdorf  
Tina Lebrecht  
David Long  
Kate Mack  
Susan MacIntyre  
Shannon Mauro  
Ronnette Mays  
Tara McGinniss  
Jesse Mead  
Blaze Meyers  
Matthew Miller  
Bonnie Organski  
Michael Pauling  
Jo Ann Peralta  
Merrilyn Pysher  
Katie Quartuch  
Michelle Riley  
Douglas Roncolato  
Virginia Rothenberger  
Troy Ruch

- Stephen Schrader
- Edward Sinkler
- Louis Skrapits
- Marlo Spritzer
- Christopher Strobl
- Cotie Strong
- Jessica Swartz
- Heather Toto
- Justina Viola
- Tara Walter
- Teresa Ware
- Matthew Wehr
- Jennifer Wlodek-Evans
- Lynn Yocum
- Lee Zeisloft

4. *2013-14 Middle School Spring Musical Director*

\*The Administration recommends approval of Erin Jividen, Middle School Spring Musical Director for the 2013-14 school year at a stipend of \$900.

5. *Volunteer Coaches*

\*The Administration recommends approval of the following volunteer coaches for the 2013-2014 school year:

- Michael Duane                      Football
- Nicholas Heiser-Koch              Football

6. *Athletic Event Workers*

\*The Administration recommends approval of the following athletic event workers for the 2013-2014 school year:

- Mary Rockel
- Caitlyn Rockel
- Deborah Pulizzano
- Melody Davis
- Jeffrey Hershey
- Donald Harakal
- Lisa Kurtz
- Karen Himmelsbach
- Elaine Weiser
- Jesse Mead
- Stephanie Donald
- Allison McPeek

- Jonathon Walters
- Steven Barnes
- Wayne Langsdorf
- Jessica Swartz
- Kaytlyn Hackenberg
- Connie Manfredo
- Karen Shaffer
- Luke Shaffer
- Lynn Kovecses
- Robert Clark
- David Diaz
- Richard Mayer
- George Wagner
- Alan Rockel
- Kathleen Miller
- Jeremy Melber
- Bill Kennedy
- Diana Millman
- Gregory Martin
- Maureen Elliott
- Donald West, Jr
- Michael Miller
- Thomas J. Seidenberger
- Michael Feifel

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....Mrs. Christman

X. OLD BUSINESS

- A. Discussion of Demographic Study and Life/Cost Analysis  
 The Board will hold a discussion of the findings of the Demographic Study and Life/Cost Analysis of Lower Milford and Hopewell Elementary Schools as presented at the Special Board meeting on August 28, 2013 with possible Board action.

XI. NEW BUSINESS

- A. First Reading of Policies  
**The Administration recommends a first reading of the following new policy: (XI, A)**  
**#200\* Pupils: Enrollment of Students**  
**\*Policy No. 200 is replacing Policy 201 Pupils: Admission of Students and Policy 202 Pupils: Eligibility of Resident and Nonresident Students.**

B. First Reading of Revised Policies

**The Administration recommends a first reading of the following revised policies:**  
(XI, B)

- |             |   |
|-------------|---|
| <b>#117</b> | <b>Programs: <i>Homebound Instruction</i></b>   |
| <b>#222</b> | <b>Pupils: <i>Tobacco</i></b>                   |
| <b>#323</b> | <b>Administrative Employees: <i>Tobacco</i></b> |
| <b>#423</b> | <b>Professional Employees: <i>Tobacco</i></b>   |
| <b>#523</b> | <b>Classified Employees: <i>Tobacco</i></b>     |

C. Penn Foundation Behavioral Health Services Agreement

**The Administration recommends approval of the Penn Foundation Behavioral Health Services Agreement (Employee Assistance Program) from September 1, 2013 through August 31, 2018.** (XI, C)

D. Upper Bucks YMCA Swimming Pool Agreement

**The Administration recommends approval (*pending solicitor's review*) of the lease agreement with Upper Bucks YMCA for use of the facility for practice and home swim meets for the Southern Lehigh High School Swim Team from October 1, 2013 through March 31, 2018.** (XI, D)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT